



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



November 11, 2014

DIVISION MEMORANDUM

No. 622 s. 2014

**ADDENDUM TO DIVISION MEMORANDUM NO. 609 S. 2014
(RE: SKILLS TRAINING OF TLE TEACHERS)**

**To : Assistant Superintendents
Education Supervisors/Coordinators
Secondary School Heads**

1. This is for the inclusion of the following teachers as trainers for the Skills Training of TLE Teachers:

Randy Codiniera – Consolacion NHS for PC Hardware Servicing
Lolita Tundag – Consolacion NHS for Cookery
Cristy Necesario – Consolacion NHS for Cookery

5. Travelling expenses, registration fee, per diem and other incidental expenses incurred relative to the conduct of this training are chargeable against School MOOE/SEF/PTA/STEP funds subject to its availability and the usual accounting and auditing rules and regulations.

6. This serves as trainers' **Authority to Travel**.

7. Immediate and wide dissemination of this Memorandum is desired.

ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent

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